

GOVERNMENT AUTONOMOUS COLLEGE, ANGUL

(STATUTORY DECLARATION UNDER SECTION 4 (1) b) of RTI Act 2005)

4 (1) b. Every public authority shall publish within one hundred and twenty days from the enactment of this Act,

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[Section-4 (1) (b) (i)]

The particulars of its organisation, functions and duties;

Government Autonomous College, Angul is a Government of Odisha Co-educational Institution imparting multi-faculty general education at Degree and Post Graduation level.

- a. Name of the Institution- **GOVERNMENT AUTONOMOUS COLLEGE, ANGUL**
- b. Year of Establishment- **1957-58**
- c. Affiliation Status-**Affiliated to Utkal University, Vani Vihar, Bhubaneswar, Odisha**
- d. Recognition Status-Recognised Under Section 2(f) & 12(B) of UGC Act 1956
- e. **Courses Offered:**
 - i. U.G- 11 Arts Subjects-English, Odia, Sanskrit, History, Political Science, Economics, Education, Geography, Philosophy & Sociology
 - ii. U.G- 06 Science Subjects- Botany, Zoology, Physics, Chemistry, Mathematics & Computer Science(SFC)
 - iii. U.G- 01 Commerce Subject
 - iv. M.Com/MBA/IMBA(SFCs under PPP mode)

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[Section-4 (1) (b) (ii)]

The powers and duties of its officers and employees

Designation	Powers & Duties
Principal	Principal is the Head of the Institution and the disciplinary authority of the college. His duties encompass all round supervision of academic, administrative, Financial, infrastructural matters, students' welfare & Safe campus. Besides, he has to look into implementation of directions/orders of Department of Higher Education, Government of Odisha.

Associate Professors/Asst. Professors	Curricular & Extracurricular duties
Head Clerk	Office Management-Custodian of records in respect of employees of the office
Sr. Clerks/Jr. Clerks	Discharge duties as assigned from time to time
Librarian/Jr. Librarian/Asst. Librarian	Issue books/journals to students and staff,maintenance of records pertaining to the library and management of Library
Peons/Attendants/Sweepers/ Watchmen	Work as support staff in the office, Library, Laboratories and teaching departments.

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[Section-4 (1) (b) (iii)]

The procedure followed in the decision making process, including channels of supervision and accountability:

The Principal is the final authority supported by several committees consisting of senior faculty members. Teachers are accountable to students in all academic activities. The principal supervises the academic, co-curricular & extracurricular activities of the teachers.

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[Section-4 (1) (b) (iv)]

The norms set by it for the discharge of its functions:

1. Lesson Plan & Progress Registers are the accounts of academic activities performed by teachers.
2. Syllabus prescribed by the affiliating University i.e. Utkal University is followed.
3. The Academic Calendar issued by Department of Higher Education, Government of Odisha is Followed in the college.

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[Section-4 (1) (b) (v)]

The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

Note:The College is governed by the Rules and Regulations framed by Department of Higher Education, Government of Odisha from time to time.

The Academic activities of this college are governed by the Rules and Regulations framed by the affiliating University i.e. Utkal University and UGC, New Delhi.

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[Section-4 (1) (b) (vi)]

A statement of the categories of documents that are held by it or under its control

- a. This college is a Government College and so is regulated by the rules and regulations of government. Documents like service records of all employees and those pertaining to management of the college are kept in this office.

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[Section-4 (1) (b) (vii)]

The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof

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[Section-4 (1) (b) (viii)]

A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public

Sl. No.	Name & Address of the Body	Main Functions of the Body	Constitution of the Body	Date of Constitution	Date upto which valid	Whether meetings open to public	Whether minutes open to public	Frequency of meetings	Remarks
1	2	3	4	5	6	7	8	9	10

2	Executive Body								
3	Academic Council								
4	Finance Committee								
5	Board of Studies								
6	Admission Committee								

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[Section-4 (1) (b) ix]

A directory of its officers and employees

TEACHING STAFF

SL.NO.	NAME	DESIGNATION	DISCIPLINE	DATE OF JOINING
1	DR. GANGADHAR KAR	PROFESSOR	SANSKRIT	1987.09.25
2	DR.CHITTARANJAN SAHU	ASST.PROF.(STAGE.III)	BOTANY	1992.09.04
3	DR. NILANCHALA PATEL	ASST.PROF.(STAGE.III)	CHEMISTRY	1999.05.06
4	DR. BASANTA KUMAR SAHOO	ASST.PROF.(STAGE.III)	PHYSICS	1999.05.08
5	SULAGNA CHOUDHURY	ASST.PROF.(STAGE.II)	PHILOSOPHY	1999.05.21
6	DR. SARAT PARIDA	ASST.PROF.(STAGE.III)	HISTORY	1999.06.23
7	DR.NARAYAN NAYAK	ASST.PROF.(STAGE.III)	ECONOMICS	1999.07.13
8	DR. SASWATI SUBHADARSINI	ASST.PROF.(STAGE.III)	ENGLISH	1999.08.26
9	DR ABHIMANYU DAS	ASST.PROF.(STAGE.III)	BOTANY	1999.11.11
10	DR. MANORANJAN MISHRA	ASST.PROF.(STAGE.III)	ENGLISH	2001.02.16
11	ABHAYA KUMAR MALLICK	ASST.PROF.(STAGE.II)	ENGLISH	2001.03.01
12	ASHISH KUMAR SAMAL	ASST.PROF.(STAGE.III)	ODIA	2005.05.16
13	RAJKISHORE BEHERA	ASST.PROF.(STAGE.III)	ENGLISH	2005.05.25
14	DR. SURESH CHANDRA RAJAHANSA	ASST.PROF.(STAGE.1)	ODIA	2005.05.27
15	RINA MARNDI	ASST.PROF.(STAGE.1)	HISTORY	2005.09.01
16	SURYAKANTA SWAIN	LECTURER (STATE SCALE)	ZOOLOGY	2011.09.03
17	LAXMIDHAR BISWAL	LECTURER(STATE SCALE)	ZOOLOGY	2011.09.06
18	PRAVATI BHOI	LECTURER (STATE SCALE)	COMMERCE	2011.09.14
19	SATYA SUNDAR MISHRA	LECTURER (STATE SCALE)	CHEMISTRY	2011.11.04
20	TAPASWINI NAYAK	JUNIOR LECTURER	ECONOMICS	2013.12.11
21	MADHUSMITA PATTANAYAK	JUNIOR LECTURER	COMMERCE	2013.12.14
22	VANDANA XALXO	JUNIOR LECTURER	HINDI	2013.12.14
23	RAJASHREE ROUL	JUNIOR LECTURER	LOGIC PHILOSOPHY	2013.12.14
24	SARITA PANI	JUNIOR LECTURER	POLITICAL SCIENCE	2013.12.19
25	KANHU CHARAN NAIK	JUNIOR LECTURER	CHEMISTRY	2013.12.26
26	MAHASWETA MOHANTA	JUNIOR LECTURER	BOTANY	2016.06.10

27	DR. SHREEKANTA KUMAR BARIK	JUNIOR LECTURER	ODIA	2017.06.27
28	ABHIMANYU BAGARTY	JUNIOR LECTURER	ODIA	2017.06.27
29	SAMIT KUMAR PRADHAN	ASST.PROF.(STAGE.1)	COMPUTER SCIENCE	2017.06.17
30	SUGYANI RATH	ASST.PROF.(STAGE.1)	COMMERCE	2017.10.06
31	HEMALATA NAYAK	ASST.PROF.(STAGE.1)	POLITICAL SCIENCE	2017.10.06
32	DR. ANASUYA MISHRA	ASST.PROF.(STAGE.1)	CHEMISTRY	2018.01.24
33	SUSHREE PRANGYA PRIYADARSHINEE PANY	ASST.PROF.(STAGE.1)	CHEMISTRY	2018.08.13
34	Dr. SMITA MALIK	ASST.PROF.(STAGE.1)	SOCIOLOGY	2018.12.01
35	RAJASHREE DAS	ASST.PROF.(STAGE.1)	EDUCATION	2018.12.01
36	DR. SMITA TAPASWINI	ASST.PROF.(STAGE.1)	MATHEMATICS	2018.12.01
37	NRUSHINGHA BEHERA	ASST.PROF.(STAGE.1)	ZOOLOGY	2018.12.01
38	DR. RANJAN KUMAR BHUYAN	ADHOC (JUNIOR COLLEGE)	PHYSICS	2014.07.03
39	DUSHMANTA MALLICK	ADHOC (JUNIOR COLLEGE)	MATHEMATICS	2014.07.04
40	KISHAN DIGAL	ADHOC(AUTONOMOUS COLLEGE)	COMMERCE	2014.07.25
41	DR. BIJAYINEE MOHAPATRA	ADHOC (JUNIOR COLLEGE)	PHYSICS	2015.04.12

NON-TEACHING STAFF

SL.NO.	NAME	DESIGNATION	DATE OF JOINING
01	Smt. Ranjukta Acharya, Demonstrator	Asst. Librarian	
02	Sri Ashok Ku. Dash, Asst. Librarian	Head Clerk I/C	
03	Sri Pabitra Mohan Behera, Sr. Clerk	Sr. Clerk	
04	Sri Harihar Dash, Sr. Clerk	Sr. Clerk	
05	Smt. Pallabi Sahu	Sr. Clerk	
06	Sri Prasant Ku. Das	Lab. Attendant Sr. Clerk	
07	Sri Saroj Ku. Das	Lab. Attendant	
08	Sri Prasant Ku. Patnaik	Lab. Attendant	
09	Sri Prafulla Ku. Dehury	Lab. Attendant	
10	Sri Srikanta Pradhan	Lab. Attendant	
11	Sri Sangram Keshari	Das, Gasman	
12	Sri Basant Ku. Mohapatra	Peon	
13	Sri Nabaghana Behera	Peon	
14	Smt. Sufala Dehury	Peon	

15	Sri Khirod Sagar Deep	Peon	
16	Basant Ku. Gochhayat	Peon	
17	Sri Lal Bahadur Thapa	Night Watchman	
18	Sri Manoj Ku. Gochhayat	Choukidar	

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[Section-4 (1) (b) (x)]

The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations

To be updated

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[Section-4 (1) (b) (xi)]

The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made

To be updated

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[Section-4 (1) (b) (xii)]

The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes

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[Section-4 (1) (b) (xiii)]

Particulars of recipients of concessions, permits or authorisations granted by it

Scholarship to meritorious students as per government norms

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[Section-4 (1) (b) (xiv)]

Details in respect of the information, available to or held by it, reduced in an electronic form

The College has a website, where all kinds of information are available in electronic form. Please visit the site: www.

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[Section-4 (1) (b) (xv)]

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

Sl. No.	Facility Available	Nature of Information Available	Working Hours
1	College Library		10.00A.M TO 5.00 P.M

Note:

There is an RTI Cell in the college. The PIO of the college is responsible for sharing information sought for by the public, following due procedure as laid down in the Act. The Head Clerk of the college may be contacted for official formalities for collecting information regarding the college.

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[Section-4 (1) (b) (xvi)]

The names, designations and other particulars of the Public Information Officers

Public Information Officer (PIO)

Sl. No.	Name	Designation	Office Phone Number	Mobile No.	Address
1	Abhaya Kumar Mallick	Asst. Prof.	06764230342	9437435453	Government Autonomous College, Angul

First Appellate Authority

Sl. No.	Name	Designation	Office Phone Number	Mobile No.	Address
1	Prof. Dr. Gangadhar Kar	Principal	06764230342		Government Autonomous College, Angul

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[Section-4 (1) (b) (xvii)]

Such other information as may be prescribed and thereafter update these publication every year;

Note: To be updated