

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Parent Teachers meet	It was organized successfully
Counselling of students by teachers for the proper management of time and health during the COVID pandemic.	All students actively participate in the Online class held.
Online Examination of Final Semester Students	Conducted successfully
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	04-Aug-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	We are using SAMS of DHE for Academic Management like Application for admission into different courses, issue of CLC etc. using HRMS for faculty management . e-service book . Using IFMS for drawal and disbursement of salary. Biometric attendance system . Conducted Online Examination etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA	HONOURS	20/08/2019
BSc	B.Sc	HONOURS	20/08/2019
BCom	B.Com	HONOURS	20/08/2019

Plan of Action	Achievements/Outcomes
Online Examination of final semester students	Conducted successfully
Conselling of students by teachers for the proper management of time and health during the covid pandemic.	All students actively participated in the Online classes
Students were counselled to how to appear online exam	Successfully appeared
Proposal was place before the Department of Higher Education, Govt. of Odisha for the construction of more classrooms and residential building.	It was approved by the department for the construction of an Academic Block and a Ladies Hostel under OHEPEE..
Proposal for the installation of Water Purifier	It was approved for procurement through OSIC

13. Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
NO	Nil

14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

Year	Date of Submission
31/01/2022	31/01/2022

Extended Profile

1. Programme

Plan of Action	Achievements/Outcomes
Strict Adherence to the Academic Calendar and Reconstruction of Board of Studies to revise and approve the syllabus..	BOS conducted successfully and followed academic calendar as per plan.
Seminars to be organized by each department with students active participation.	Successfully organized by most of the department.
Necessary steps will be taken for automation of library.	Steps have been taken towards the automation of library.
Collaboration with local industries and institutes to undertake research.	Initiatives have been taken for more collaboration.
Construction of new Academic block, Residential Hostels, Library reading rooms and Renovation of existing facilities.	New academic block, Hostel are under construction. Renovation work initiated.
Regular counseling of students into various aspects.	Mentor Mentee system has been there to counsel students.
Registration of grievance for timely disposal.	Steps have been taken for Online redressal of grievance.
Regular academic audits will be carried out.	Executed successfully.
13.Was the AQAR placed before the statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Nil	Nil
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	

<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>IQAC planned for the smooth functioning of academic affairs. Utmost care has been taken proper arrangement of classes . Extramural talk in the form of webinar and seminars were arranged for the students and teachers. HoDs and other faculty members were advised to counsel the student properly .</p>		
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		
Plan of Action	Achievements/Outcomes	
<ul style="list-style-type: none"> • NCC as General Elective subject to be started. 	<p>NCC as a GE subject has been introduced and interested students enrolled their names for this.</p>	
<ul style="list-style-type: none"> • Study tours, field visits, group discussions, seminars/ webinars will be conducted every month. 	<p>Most of the department organised study tours, field visits and seminars/ webinars regularly</p>	
<ul style="list-style-type: none"> • Library will be ICT enabled and necessary steps will be initiated for Library Automation. Steps will be taken for E-Library in our College. 	<p>E-granthalaya 4.0 software of NIC uploaded. Receipts and issue of books automated.</p>	
<ul style="list-style-type: none"> • Awareness programme will be organized for more research applications to the funding 	<p>Awareness programmes organised. 5 faculties applied for projects.</p>	

agencies	
<ul style="list-style-type: none"> • Special Plan of Action will be prepared by the NCC, NSS, YRC, and Rangers & Rovers. 	Plan of action prepared and activities conducted accordingly.
<ul style="list-style-type: none"> • More ICT enabled Classrooms to all UG and PG Departments. 	Proposal accepted by the Govt. for construction of 4 ICT enabled classroom for UG and PG students.
<ul style="list-style-type: none"> • Renovation of Hostels and construction of new amenities 	One academic building and one women's hostel constructed with financial aid from IDP.
<ul style="list-style-type: none"> • Regular counseling of students in various aspects. 	Career Counseling programmes and counseling for CUET and NET undertaken by IQAC and departments.
<ul style="list-style-type: none"> • Students will be inspired to write NET/GATE/JAM/Civil Services examination. 	Counseling programmes for NET/GATE organised by respective departments.
<ul style="list-style-type: none"> • Complete automation of office in Accounts and Administration with integrated administration facility. 	Partially accomplished.
<ul style="list-style-type: none"> • MoSarkar and MoCollege Programmes will be strengthened. 	Data of more than 200 visitors uploaded into moSarkar portal for necessary examination by State agency. An amount of 3,94,040 was collected from alumni.
<ul style="list-style-type: none"> • Academic audit Committee, Research Coordination Committee, Students Welfare Committee, Planning and Evaluation Committee as prescribed by UGC will be constituted 	All committees constituted as per norms.
<ul style="list-style-type: none"> • Students outreach will be encouraged. 	18 outreach programmes were conducted involving direct participation of 609 students.
13. Was the AQAR placed before the statutory	No